|  |
| --- |
| **This document must be read in conjunction with your Student Unit Guide as it provides instructions regarding this assessment task including the required evidence.** |
| Student Unit Guide v3.1 BSBWHS304 |
| **Student Details** |
| Student Name | Click or tap here to enter text. | Student No. | Click or tap here to enter text. |
| Student contact email | Click or tap here to enter text. |
| Student phone contact | Click or tap here to enter text. |
| **Submission Record** |
| VET Lecturer Name | Click or tap here to enter text. |
| Date student submitted | Click or tap to enter a date. | Date assessed | Click or tap to enter a date. |

|  |
| --- |
| **Assessment Details** |
| Task Description | This assessment task requires that a series of 9 written questions be answered. The questions have been formulated to gather evidence of knowledge directly related to the unit of competency.To be deemed satisfactory, student must successfully complete all 9 questions. |
| Assessment Method | Questioning - Written |
| Assessment Instrument | AT2 Short Answer Questions BSBWHS304 v1.1 |
| Context of Assessment | [ ]  Simulated workplace [ ]  Active workplace [x]  Training Room[x]  Own Environment  |
| Location of the Assessment | Darwin Students: CDU Casuarina Campus Alice Springs Students: CDU Alice Springs Campus Student’s own Study Environment |
| Evidence to be submitted | An electronic copy of the identified Questionnaire Assessment Instrument with all 9 questions answered and the incorporated coversheet completed. Submitted to ICT.submit@cdu.edu.au.The submission must be from student CDU student email account.The subject must include student number, course code, unit code, assessment title and the assessor name, for example: s123456, ICT30118, BSBWHS304, Assessment Task 2, assessor name |

|  |
| --- |
| Student to provide the following equipment to complete the task, in addition to that supplied by CDU |
| Although there will be time allocated in-class for students to work on the Short Answer Questions Assessment, students will also be required to work on the assessment out-of-class. When working on the Short Answer Questions Assessment out-of-class students require the following: * A computer with internet access
* An Internet Web browser
* A Web-based email account
* Current student identification
* A word processing application
 |
| Students are required to refer to and reference the following Reference Documents, Workplace Policy & Procedures, Legislation, Codes of Practice and Regulatory Requirements when completing the assigned assessment task. |
| Information and documents located at:<https://ict30115.brambling.cdu.edu.au/ohs.html> <https://worksafe.nt.gov.au/> |
| Students are required to refer to and use the following Workplace Documents when completing the assigned assessment task |
| Information and documents located at:<https://ict30115.brambling.cdu.edu.au/ohs.html> <https://worksafe.nt.gov.au/> |

|  |  |
| --- | --- |
| **Q1** | **List WHS governing body responsible in the Northern Territory and outline their responsibilities.** |
|  | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q2** | **Explain the following terms:** |
| **Term** | **Explanation** | [ ] S [x] US |
| 1. **WHS Act**
 |  |
| 1. **WHS Regulations**
 |  |
| 1. **WHS Codes of Practice**
 |  |
| 1. **WHS Barriers**
 |  |
| 1. **Consultation & participation**
 |  |

|  |  |
| --- | --- |
| **Q3** | **List three WHS barriers and outline how these may be overcome by the implementation of consultation & participation processes.** |
|   | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q4** | **How could suggested improvements to WHS processes be raised within a workplace? Provide 3 examples.** |
|  | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q5** | **Explain what information points that you would access should further information in regards to a particular WHS aspect be required within a workplace.** |
|  | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q6** | **List and explain the steps that you would take to complete a hazard identification and risk assessment of a workplace.** |
|  | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q7** | **Explain the term Risk in the context of Work Health and Safety.** |
|   | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q8** | **List and explain three communication activities that could be undertaken within a workplace to ensure that Work Health and Safety issues and requirements are clearly understood and followed by all staff members.** |
|  | [ ] S [ ] US |

|  |  |
| --- | --- |
| **Q9** | **List and explain three communication activities that could be undertaken within a workplace to allow for team members to raise Work Health and Safety issues affecting their work areas.** |
|  | [ ] S [ ] US |

|  |
| --- |
| **Feedback and overall assessment outcome of the task** |
| **Result Attempt 1** | [ ]  Satisfactory [ ]  Unsatisfactory |
| Enter student feedback here for attempt  |
| VET Lecturer Name |  |
| VET Lecturer Signature |  | Date | Click for date |
| **Result Attempt 2** | [ ]  Satisfactory [ ]  Unsatisfactory |
| Enter student feedback here for attempt |
| VET Lecturer Name |  |
| VET Lecturer Signature |  | Date | Click for date |